**COMPUTER TOPICAL BREAKDOWN FOR PRIMARY ONE**

**TERM ONE- 2020**

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| **CLASS** | **TOPIC** | **SUBTOPIC** |
| **PRIMARY ONE** | Introduction to Computer | * Definition of a computer. * Uses of a computer * Areas where computers are used. * Parts of a computer * Functions of the parts of a computer * Monitor * Keyboard * Computer * System unit. |

**COMPUTER TOPICAL BREAKDOWN FOR PRIMARY TWO**

**TERM ONE- 2020**

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| **CLASS** | **TOPIC** | **SUBTOPIC** |
| **PRIMARY TWO** | **Screen saver** | * Steps for screen saving * 3D text setting |
| **Desktop background** | * Steps for changing desktop background |
| **changing Time and Date settings** | * Changing time * Calendar |

**COMPUTER TOPICAL BREAKDOWN FOR PRIMARY THREE**

**TERM ONE- 2020**

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| **CLASS** | **TOPIC** | **SUBTOPIC** |
| **PRIMARY THREE** | Computer | * Definition of a computer * Types of computer * Functions of a computer * Uses of a computer * Categories of a computer * Areas where computers are used * Advantages and disadvantages of a computer * Common abbreviations used in computer |

**COMPUTER TOPICAL BREAKDOWN FOR PRIMARY FOUR**

**TERM ONE- 2020**

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| **CLASS** | **TOPIC** | **SUBTOPIC** |
| **PRIMARY FOUR** | Computer software | * Definition * Kinds of software * Definition of operating system * Examples of operating system * Examples of Microsoft windows * Application software * Functions of each application |

**COMPUTER TOPICAL BREAKDOWN FOR PRIMARY FIVE**

**TERM ONE - 2020**

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| **CLASS** | **TOPIC** | **SUBTOPIC** |
| **PRIMARY FIVE** | Formatting and editing text. | **Page layout**   * Page margins * Orientation * Column break * Water mark * Picture mark |

**COMPUTER TOPICAL BREAKDOWN FOR PRIMARY SIX**

**TERM ONE- 2020**

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| **CLASS** | **TOPIC** | **SUBTOPIC** |
| **PRIMARY SIX** | File management | Definition of a ,   * **File** * Creating a file * Selecting a file * moving a file * copying a file * renaming a file * deleting a file * **Folder** * Creating a folder * Selecting a folder * Moving a folder * Copying a folder * Renaming a folder * Deleting a folder * **Restoring a file or a folder**(Recycle bin ) |

**COMPUTER TOPICAL BREAKDOWN FOR PRIMARY SEVEN**

**TERM ONE- 2020**

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| **CLASS** | **TOPIC** | **SUBTOPIC** |
| **PRIMARY SEVEN** | Microsoft Excel | * Definition * Steps for opening Microsoft excel.   **Mathematical symbols**   * Definition * Steps for inserting symbols.   **Charts**   * Definition steps for inserting charts * Identifying different chart types * Line charts * Pie chart   **Topical questions** |